

COLLEGE OF DENTURISTS OF BRITISH COLUMBIA
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Minute's #B064 – April 27, 2007 APPROVED

Board Members in Attendance: P. Barker D. Hart  
J. Connolly G. Hinton  
G. Feldman A. Hupka  
P. Gardner G. Stewart

Board Members Absent: R. Hughes

Registrants in Attendance: M. Green P. Landsberger

Staff in Attendance: J. Mayr, Registrar  
J. Roff, Recording Secretary

The meeting was called to order at 10:03 PM

**i. Approval of Draft Agenda**

**MOTION:** by J. Connolly, to approve the draft agenda as presented. Seconded by G. Stewart.

**CARRIED**

**ii. Introduction of New Board Members**

a) Certificate of Election

A copy of the signed Certificate of Election was presented to each Board Member.

Ms. Pamela Gardner has been appointed to the Board of the College and serves as our newest public representative. Also, Mr. Alex Hupka and Mr. Gary Feldman were elected to the Board of the College for the term 2007-2010.

**iii. Regulatory Overview**

The Registrar of the College provided an overview of the legislation relevant to the Board members and their roles on the College Board.

**iv. Election of Board Chair and Vice Chair**

G. Stewart nominated J. Connolly for election as Chair of the Board. G. Feldman seconded the nomination. There were no other nominations. J. Connolly was elected by acclamation.

D. Barker nominated A. Hupka for election as Vice-Chair of the Board. D. Hart seconded the nomination. There were no other nominations. A. Hupka was elected by acclamation.

**v. Appointment of Committee Chairs and Committee Members**

<b>Committee</b>	<b>Chair</b>	<b>Member</b>	<b>Member</b>
Registration	G. Stewart	P. Gardner	G. Feldman
Inquiry	R. Hughes	D. Hart	P. Barker
Discipline	G. Stewart	P. Gardner	G. Feldman
Quality Assurance	G. Hinton	A. Hupka	R. McInnis
Executive	J. Connolly	A. Hupka	D. Hart
Patient Relations	G. Hinton	P. Barker	R. Hughes
Nominations Panel	P. Barker	G. Hinton	G. Feldman
Theory Examination Panel	A. Hupka	P. Gardner	J. Connolly

**MOTION:** by G. Stewart to approve the Committee structure in draft. Seconded by G. Hinton.

**CARRIED**

**vi. Approval of Draft Minutes of December 8, 2006**

**MOTION:** by D. Hart, that the draft minutes of December 8, 2006 and the online meeting minutes be approved as presented. Seconded by P. Barker.  
**CARRIED**

**vii. Consequential Motions**

**MOTION:** by G. Stewart, that pursuant to section 21 of the Health Professions Act (RSBC 1996) c. 183, Mr. John Mayr is appointed as Registrar for the College of Denturists and shall hold office until March 31, 2008. Seconded by G. Hinton.  
**CARRIED**

**MOTION:** by G. Stewart, that pursuant to section 11(5) of the Bylaws (June 2000), the Registrar is the delegated Head of Public Body for the purposes of the *Freedom of Information/ Protection of Privacy Act* R.S.B.C. 1996. Seconded by P. Gardner.  
**CARRIED**

**MOTION:** by G. Stewart, that pursuant to section 26(2) of the Bylaws (June 2000), the Registrar is designated as the holder of the seal for the College and must affix the seal to Licensure Certificates and other documents from time to time as required. Seconded by P. Barker.  
**CARRIED**

**MOTION:** by D. Hart, that pursuant to section 34 of the Bylaws (June 2000), the accounting firm of McDonald Rickett Chartered Accountants is appointed as auditors for the College of Denturists. Seconded by G. Stewart.  
**CARRIED**

**MOTION:** by G. Hinton, that pursuant to section 35 of the Bylaws (June 2000), a committee or a panel of a committee, may retain legal counsel to assist the board, a committee, or panel. Seconded by P. Barker.  
**CARRIED**

**MOTION:** by G. Stewart, that pursuant to section 50(3)(a) of the Bylaws (June 2000), the theory portion of the registration examinations may be held prior to the completion of the internship. Seconded by A. Hupka.  
**CARRIED**

**MOTION:** by D. Hart, that pursuant to section 54(6) of the Bylaws (June 2000), a registrant may pay, by cheque, in installment or otherwise, an amount equal to the administration fee in advance of the next fiscal year.  
Seconded by G. Stewart.

**CARRIED**

**MOTION:** by D. Hart, that pursuant to section 32(3) of the *Health Professions Act*, R.S.B.C. 1996, c. 183, the Registrar is authorized to dismiss a complaint, or request that the Registrant act as described in section 36(1), without reference to the Inquiry Committee if the Registrar determines that the complaint

- (a) is trivial, frivolous, vexatious, or made in bad faith,
- (b) does not contain allegations that, if admitted or proved, would constitute a matter subject to investigation by the Inquiry Committee under section 33(4), or
- (c) contains allegations that, if admitted or proved would constitute a matter, other than a serious matter, subject to investigation by the Inquiry Committee under section 33(4).

Seconded by P. Barker.

**CARRIED**

**viii. Audit Report**

The members of the Board reviewed the audit report.

**MOTION:** by G. Stewart, that the audit report be approved as presented. Seconded by D. Hart.

**CARRIED**

**ix. Request for Reinstatement**

The members of the Board discussed in great detail the Registrants request for reinstatement.

**MOTION:** by G. Hinton, that the members of the Board of the College do not have the authority to grant reinstatement of a Registrant. Seconded by G. Stewart.

**CARRIED**

**ACTION:** Initial communication from the Quality Assurance Committee regarding a Registrants failure to comply with the College's continuing education requirements should include information regarding the Inactive status.

**x. Administration Fee Increase**

**MOTION:** by D. Hart, that the discussion regarding an administration fee increase be moved to the agenda of the Executive Committee for further consideration. Seconded by G. Stewart.

**CARRIED**

**xi. Approve Board Member Development Policy**

The members of the Board agreed that the language of the policy could be changed to create a more welcoming and friendly context. J. Connolly, G. Hinton, and A. Hupka agreed to form a panel to make the necessary changes. The revised policy will be brought back to the members of the Board for approval.

**xii. Quality Assurance Program Development Update**

a) Planning for next session – Friday June 1, 2007 @ 8:30am

The members of the Board agreed to wait and see what Dr. Mullett has envisioned for this session. The College staff will send out more information regarding the format, content and structure of the session to each Board member well in advance of the meeting.

b) Expectations of Board Members

The Registrar outlined his expectations of the Board members. These expectations include attending the QA session, being prepared and participating.

**xiii. DABC 2007 Convention**

a) Board Meeting – Saturday June 2, 2007 @ 2pm

The members of the Board agreed to hold a 'question and answer' period for Registrants rather than the College Board meeting on Saturday June 2, 2007 at 2pm. Any College business that needs to be addressed will be taken care of at some point during Friday.

b) Public Members – Accommodations/Dinner

Travel arrangements, accommodations and dinner tickets will be arranged for the public members of the Board.

**xiv. Calendars – Updated**

Calendars have been updated with Board and Committee meeting dates. Board members are encouraged to transfer relevant information to their personal calendars and agendas.

**xv. Business Arising from Committee Minutes**

No arising business to discuss.

**xvi. Other Business**

No other business to discuss.

Meeting was adjourned at 12:22 PM.