

Section 4

Registration and Licensure

This section summarizes the registration and licensure policies of the College as approved by the Registration Committee and the College Board.

Registration and Licensure

In order to practice denturism in British Columbia, applicants must:

- be registered with the College of Denturists of British Columbia, and
- obtain a license and certificate to practice.
- A Health Professions Corporation must obtain a permit.

Registration

A registrant must be registered in one of the following classes:

- Active Full
- Active Limited B
- Active Limited C
- Inactive
- Student

Active Registration

Active registration may be granted to denturists residing in British Columbia who have:

- graduated from a training program approved by the board;
- completed a program which is substantially equivalent to the standards of practice;
- demonstrated proficiency in the English language;
- satisfied the committee concerning his/her good character consistent with the responsibilities of a registrant and the standards expected of a registrant;
- successfully completed the registration examinations required by the board;
- delivered to the registrar:
 - a signed application for registration;
 - a notarized copy, or other evidence satisfactory to the registration committee of his/her degree, diploma, or certificate;
 - a solemn declaration on the form stipulated by the registration committee;
 - a signed authorization form for Criminal Record Review; and
 - proof of liability insurance.
- paid all fees as required.

Active Full Registration

Active Full registrants may carry out non-surgical intra-oral procedures to

- make, repair, reline, replace, or furnish complete dentures;
- reline, replace teeth, or make repairs to partial dentures and overdentures;
- in accordance with a prescription, make or furnish partial dentures and overdentures; and
- are not required to use an Oral Health Certificate.

Active Limited B Registration

Active Limited B registrants may carry out non-surgical intra-oral procedures to

- make, repair, reline, replace, or furnish complete dentures; and
- replace teeth or make repairs to partial dentures and overdentures,

and may qualify as an Active Full registrant where the applicant

- submits a signed application to be considered for registration in Active Full
- successfully completes an educational upgrading program to the satisfaction of required by the registration committee.
- successfully completes the examinations required by the registration committee, and
- pays to the registrar fees set out in Schedule E.

Active Limited C Registration

Active Limited C registrants may carry out non-surgical intra-oral procedures to

- make, repair, reline, replace or furnish complete dentures;
- replace teeth or make repairs to partial and overdentures; and
- must obtain a completed Oral Health Certificate for each patient.

and may qualify as an Active Limited B registrant by successfully completing the Clinical Oral Pathology Examination.

Inactive Registration

A person is registered as an inactive registrant if the person:

- applies to the registrar and pays the application fee for inactive registration;
- meets the requirements for active registration.

An inactive registrant shall not practice as a denturist at any time within British Columbia, but may apply to become an active registrant.

Inactive Becoming Active

An inactive registrant who has not practiced in another jurisdiction during the three years immediately preceding the deadline for renewing inactive registration; or who has not practiced for more than 500 hours per year in each of the three years immediately preceding the deadline for renewing; must successfully complete the registration examinations before being placed on the active register.

An inactive registrant who has practiced as a denturist in another jurisdiction for more than 500 hours in each year during the three years immediately preceding the deadline for renewing inactive registration, may either successfully complete the registration examinations or provide sufficient information to ascertain that he or she has maintained the knowledge, skills, abilities and good standing while practicing in that other jurisdiction.

Any inactive registrant who applies to become active must complete not less than 10 hours of approved continuing education for each year of inactive registration.

Student Registration

An applicant may be granted student registration where the applicant:

- is enrolled, or was enrolled during the 6 months previous to making an application, as a student in a training program approved by the committee;
- satisfies the committee concerning good character consistent with the responsibilities of a registrant and the standards expected of a registrant;
- demonstrates proficiency in the English language;
- delivers to the registrar:
 - a signed application for registration together with the application fee;
 - a notarized copy, or other evidence satisfactory to the registration committee of his/her educational standing and evidence that he or she is the person named therein;
 - a solemn declaration on the form stipulated by the registration committee;
 - a signed authorization form for Criminal Record Review.

A person to whom this category applies must be registered under this section prior to undertaking the required period of internship involving direct patient care.

A student registrant may perform the services of a practitioner only when they are performed under the general supervision of a practitioner, and may perform the intraoral services of a practitioner only under the direct supervision of a practitioner.

Registration under this section ends after the third unsuccessful attempt at the registration examinations.

Registrants Offering Student Internship

A registrant who has a student working under his/her supervision shall:

- ensure that the student has a satisfactory work experience, including an opportunity to participate in the full range of work outlined in guidelines prepared by the board;
- complete any documentation required by the registration committee;
- allow visitations by the board or its appointee for the purpose of reviewing the standard of work experience.

Internship Portfolio Requirements

Intern Requirements:

In order to have an application for candidate status considered by the Registration Committee a student registrant must:

- meet the requirements and register within the class of Student.
- cause an official transcript to be sent directly from an Institute offering an approved or substantially equivalent program.
- provide the name of an Active Full registrant who has agreed to Act as a mentor to the intern.

A student must complete an internship of not less than 450 hours. The internship requirement is satisfied when the student provides, to the satisfaction of the Committee:

- an initial self assessment, completed prior to beginning the internship, clearly setting forth a statement of strengths, and weaknesses.
- a statement clearly identifying the learning outcomes, and skill set development for the duration of the internship.
- a self assessment completed at the time of application clearly setting forth a statement of strengths, and weaknesses.
- a statement clearly identifying how the initial learning outcomes, and skill sets were achieved.

Other requirements include

- proof of completion of technical requirements.
- patient records for each patient provided a service to meet the technical requirements. A copy of the patient's record for each patient to whom service has been provided.
- a mentor assessment and recommendation of advancement.
- any comments the intern wishes the Committee to consider.

Complete a detailed case assessment of each patient seen by the intern or in conjunction with the mentor. The assessment must include, but is not limited to:

- Treatment plan.
- Complete patient record.
- Progress reports.
- Final report on achievement.

Technical Requirements

- 2 upper & lower dentures
- 2 single dentures
- 2 partial dentures
- 2 processed relines or rebases
- 1 denture or processed reline with soft liner
- 5 repairs
- 2 dentures over implants (on models acceptable)
- Assist in the management of the clinic, including dental plans, inventory control, accounting, patient recall, and scheduling.

Mentor description guidelines

For the purposes of internship mentoring a mentor must:

- be an Active full registrant without restrictions on their license.
- be a registrant in good standing.
- maintain and complete all Quality Assurance requirements.

An Active Full Registrant who Acts as mentor must agree to:

- assist the intern in reaching educational goals
- provide a broad educational opportunity encompassing all aspects of denturism
- sign an internship contract as provided by the Registration Committee.

The mentor is required to:

- list the learning educational outcomes of the intern as established at the beginning of the internship
- describe how the outcomes were attained during the internship
- describe the quality of service provided by the intern
- describe the ethical, moral, and behavioural attitudes of the intern
- describe the patient communication abilities of the intern
- identify the strengths and weaknesses of the intern at the time of application for candidate status
- make recommendations to the committee respecting the intern
- provide the committee with any additional comments that the mentor wishes the committee to consider

CONTRACT

Between:

_____ Mentor

and

_____ Intern

and

The Registration Committee of the College of Denturists

The Mentor and the Intern, having read and agreed to the provisions of the Intern Portfolio Policy of the College of Denturists hereby enter into this agreement.

Each party has a duty to Act in a manner consistent with the duty and objects of the College.

The mentor agrees to provide an environment and experience to the intern suitable for the continued learning of the intern.

The intern agrees to abide by the policies and procedures of the mentor, to attend, and to provide such service to the mentor as could be expected of an employee/employer relationship.

The laws of the Province of British Columbia apply.

Signed this _____ day of ____ [month] _____, ____ [year] _____

_____ Intern's Signature

_____ Mentor's Signature

_____ Registrar

Out of province applicants

For the purposes of section 19(2) of the *Act*, a person must be registered in a class if they are registered and practicing in another Canadian jurisdiction and must

- provide authorization for the transfer of their registration records from their originating province,
- provide evidence satisfactory to the registration committee of the good character of the person consistent with the responsibilities of a registrant and the standards expected of a registrant, and
- deliver to the registrar
 - a signed application,
 - the application fee specified in Schedule E of the bylaws,
 - a statutory declaration, and
 - a signed authorization for criminal records search under the *Criminal Records Review Act*.

In the event that the applicant originates from a jurisdiction in which the scope of practice is not equivalent to that in British Columbia the applicant must be registered in a class that is equivalent to the scope of practice in the applicant's originating jurisdiction

Certificate of Licensure and Registration

Upon an applicant for registration becoming a registrant, the registrar will issue to that person a licensure certificate.

Each year that a registrant renews registration, the registrar will issue a certificate of registration which may contain:

- one or more titles to be used exclusively by registrants;
- the services that may be performed by a registrant.

Renewal of Registration

The registrar will renew a registration if the registrant:

- applies to the registrar and pays the annual fee for renewal of registration;
- pays any outstanding fee, debt or levy owed to the College;
- attests that the registrant is in compliance with the *Act*, the regulations and bylaws, and in compliance with any limits or conditions imposed under 39 (1) (c) of the *Act*.

Registrants are not entitled to renew their registration unless they have filed with the quality assurance committee, prior to January 1 preceding the registration deadline, proof of having completed the required number of hours of an approved course of continuing education.

Registration Fees

The following annual fees are to be paid by April 1:

- Active registration \$800.00
- Inactive registration \$200.00
- Student registration \$50.00